



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Feidhmeannacht na Seirbhíse Sláinte
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Circular No. 04/ 16

23 February 2016

Pharmacy Training Grant

Dear Pharmacist,

The purpose of this circular is to update you with 1. The list of approved courses eligible for the Pharmacy Training Grant 2015 and 2. Retrospective Grant arrears for courses completed in 2014 and procedures for submitting retrospective claims for these courses.

1. Grant Applications for Courses completed in 2015 (to be submitted on or before 31/3/2016)

The courses approved for recoupment are listed in Attachment 1 and only approved courses are eligible. In accordance with the existing agreement, Pharmacy Training Grants apply to any staff member who is employed in a pharmacy on a continuous basis. The Training Grant covers course fees to a maximum amount of €1,270 payable to pharmacy contractors in respect of a calendar year.

In order to claim Pharmacy Training Grants for courses completed in 2015 please complete and submit the following documentation to your local HSE Pharmacist for approval

- (i) Pharmacy Training Grant Summary Form
- (ii) Pharmacy Training Grant Claim Form(s)
- (iii) Original receipt(s) for course fee outlay
- (iv) Copies of the Certificate(s) of Completion,
- (v) Pharmacy staff training plan for the current year (2016).

The closing date for receipt of claims is 31st March 2016. Once approved by the local HSE Pharmacist, the documentation will be forwarded to the Primary Care Reimbursement Service (PCRS) for processing and payment. Payments of Pharmacy Training Grant claims are outlined on the GMS Itemised Claims Listings.

2. Retrospective Grant arrears for courses IPU08 and IPU09 completed in 2014 and paid in 2015

Fees payable in respect of the following courses completed in 2014 and paid in 2015 have been approved:

Course Code	Description of Course	Maximum Payable
IPU 08	Vaccination Ab Initio Course	€260 uplift to €350
IPU 09	Vaccination Level 1 Refresher Course	€170 uplift to €265

In order to claim retrospective arrears the following procedure applies:

- Complete the training grant form and clearly indicate 'Arrears Request' in the HSE Approval Box.
- In course code field please insert code(s) : **ADJ14IPU08** for arrears of Vaccination Ab Initio Course & **ADJ14IPU09** for arrears of Vaccination Level 1 Refresher Course
- Attach a copy of the relevant receipt for course fee outlay.

A retrospective claim, in this instance, does not require local HSE approval and should be submitted on or before 31/3/2016 directly to PCRS by completing the standard summary form. The retrospective process is only relevant to pharmacies who have not already reached the maximum amount of €1,270 payable to pharmacy contractors in respect of the relevant calendar year.

Claims received will be processed and details outlined on your GMS Itemised Claims Listings as an adjustment.

Yours faithfully,



Anne Marie Hoey
Primary Care Reimbursement & Eligibility

Approved Courses for Pharmacy Training Grant 2016 processing (claims presented for training conducted during 2015 as agreed with DoH)

Course Code	Description of Course	Maximum Payable
IPU 01	The former IPU Medicines Counter Assistant Course 1 (MCA 1)	€550
IPU 02	The former IPU Medicines Counter Assistant Course 2 (MCA 2)	€550
IPU 03	The current IPU Medicines Counter Assistant (MCA) Course	€550
IPU 04	Year 1 IPU Pharmacy Technician Course	€1270
IPU 05	Year 2 IPU Pharmacy Technician Course	€1270
IPU 06	IPU Pharmacy Interact Course	€260
IPU 07	IPU Pharmacy Interact Plus Course (previously InterLink)	€260
PTG 08	Vaccination Ab Initio Course (Hibernian Healthcare delivered)	€365
PTG 09	Vaccination Refresher Level 1 Course (Hibernian Healthcare delivered)	€275
PTG 10	Vaccination Refresher Level 1 + CPR (Hibernian Healthcare delivered)	€335
PTG 11	Cardiovascular Risk Assessment Training (Review in 2016)	€250
PTG 12	Anaphylaxis + CPR Course (Hibernian Healthcare delivered)	€95